

**High Tech Center Training Unit  
Minutes of the Advisory Committee Meeting  
Friday, October 04, 2013**

**High Tech Center Training Unit of the California Community College @ De Anza**

**Members Present:**

Gaeir Dietrich	HTCTU Director	in person
Scott Berenson	Chancellor's Office Rep	in person
Roberto Gonzalez	Region 3	in person
Joseph Polizzotto	Region 5	in person
Carl Fielden (Committee Chair)	Region 10	in person
Dr. Janice Emerzian	CAPED Rep	in person
Charles Stevens	Student Senate Rep	in person
Thad Selmants	Region 2	Teleconference
Kathleen Allen	Region 4	Teleconference
Rick Carnahan	Region 6	Teleconference
Jeff Baugher	ATPC Rep	Teleconference

**Also Present Were:**

Angela Tran Nguyen	Region 8/Alternate	Teleconference
Laurie Vasquez	ETAC Rep	Teleconference
James Glapa-Glossklag	Dir. of DECT grant	Teleconference
Joe Moreau	Vice Chancellor of Technology	in person
Jasper Haze	HTCTU Secretary	in person

**Members Absent:**

Danielle Westmoreland	Region 1	Absent
Tina Anderson-Wahlberg	Region 7	Absent
Linda Pugliese	Region 9	Absent

Gaeir Dietrich called the meeting to order at 10:20am. Carl Fielden motioned to approve the May 10, 2013 minutes which was seconded and carried. Jasper Haze, HTCTU secretary, recorded the minutes.

**ETAC/Distance Ed. UPDATE**—Laurie Vasquez reported

**DEC 101 Course**

This new course is a professional development course in Moodle for DE Coordinators by DE Coordinators. There are a total of six stages with the last stage resulting in one finalized design. The goal is to choose a design by the end of December. Construction and beta testing for the final design will be done in January and February. There are three teams of instructional designers working on this project: [click here for their updates](#)

**CVC Online Course Exchange**

The CVC is the implementation program of the Online Course Exchange component of the Online Education Initiative. The grant term is December 1, 2013 – June 30, 2014 with renewal up to 4 years & 7 months. The goal of this grant is to provide students with opportunities for faster degree completion, provide effective professional development for faculty looking to teach online, and to use a common technology platform to streamline processes, improve access to and success in online courses.

**3C media**

This grant funded program is looking for feedback/questions/opinions about their website. Please respond to Tiffany at [thickey@palomar.edu](mailto:thickey@palomar.edu) or Rico at [rbianchi@palomar.edu](mailto:rbianchi@palomar.edu). Please check out their website and give your input: [www.3cmediasolutions.org](http://www.3cmediasolutions.org)

### **DECT Grant**

This grant was renewed for another 5 years. The grant provides funding for around 50 Colleges and board projects per year.

### **Distance Education**

Over time enrollment growth has been consistent. There are a total of 587 degrees and certificates offered through distance education.

**Chancellor's Office Update**—Scott Berenson reported

### **New Hires**

Mia Keleey is the new Admissions & Records/EAP person. Ruby Nieto is the new Financial Aid/Allocations specialist. Julia Blair is the newest staff attorney to join the team.

### **Veterans Summit**

Will take place on December 4-5<sup>th</sup> in Newport Beach, CA. Visit: [www.veteranssummit.org](http://www.veteranssummit.org)

### **Sidekick**

Sidekick has been launched and can be viewed here: [www.toolsthatinspire.com](http://www.toolsthatinspire.com)

If you don't see the Sidekick icon on your campus website get in touch with your campus's Chief Information Officer.

### **College to Career Pilot Project**

This project is in its third year and will see its first cadre graduate and obtain employment. The five colleges involved with this pilot are Santa Rosa Junior College, Alameda College, San Diego City College, North Orange Community College, and Sacramento City College. College to Career is funded by the State Department of Rehabilitation providing 2.5 million/yr to the effort. One of the main goals of this project is to help find and secure stable employment for students with disabilities.

### **Learning Ally**

Learning Ally was offered another contract this year. They have expanded their resources to Android devices. The usual set of webinars will be taking place soon. Rhea Thompson is the new contact person for Learning Ally.

**Online Education Initiative Grant**—Joe Moreau reported

Data analytics and universal design are two essential elements that Joe and his team will be utilizing moving forward if they win the grant. If they win the grant, the High Tech Center Training Unit, as a partnering organization, will loan out Jayme Johnson so that he may help Joe and his team develop a useable and accessible online structure. One of the deliverables required of the grant is to create a common course management system for the entire state. The Chancellor's Office will reward the grant on October 28<sup>th</sup>.

**Old/New Business**—Gaeir Dietrich reported

### **VRC Survey Update**

Dr. Wayne Miller is in the third year of the VRC project. His preliminary analysis of the data indicates that the three pronged model that was put together (camaraderie, academics, and wellness) is working very well for the students. Also, our VRCs are the only ones in the country that provide assistive technology and Dr. Wayne hopes to use his data to change that nationwide.

### **SideKick Project**

Please give us your feedback of our landing page: [www.htctu.net/sidekick.html](http://www.htctu.net/sidekick.html)

And please let your regions know about SideKick.

**ATPC Grant Update**—Jeff Baugher reported

Jeff Baugher is the new director of the Alternate Text Production Center. Dawn Gross is the new Braille production manager. The center is taking time to go over their policy and procedures and making the appropriate changes to ensure more effective practices. The center is also collecting data on how many colleges are utilizing their services and how many aren't in an effort to facilitate maximum reach. The ATPC encourages all colleges to send files to them as soon as they can.

### **DECT Grant Update**—James Glapa-Grossklag reported

The Distance Education Captioning and Transcription grant supports all students and faculty in the arena of accessibility, recognizes the importance and relevance of distance education, and provides financial support for captioning and transcription. [Please click here for more information](#)

### **HTCTU Activities Update**—Gaeir Dietrich reported on behalf of Jayme Johnson

#### **Compliance Sheriff / SharePoint Project**

The SharePoint project has not garnered enough interest as expected and so we will be renegotiating a smaller contract. Jayme has been running into a lot of technical and administrative difficulties with HiSoftware and so the implementation and penetration of this project has been slow. We will be looking into better ways to advertise and market the HiSoftware Compliance Sheriff tool so that the colleges can take advantage of the free licenses.

#### **Senses Access - TAIM**

There have been technical glitches involved with the development of this product which has impeded process greatly. It's a great idea, but it has taken more time to get off the ground than expected.

#### **Access Technology - CAPED Interest Group (AT CIG)**

This group is specifically geared toward alternative media specialists, assistive technology specialists, and web accessibility specialists. It's a great way to voice your opinions and commune with other DSPS faculty and staff. If interested, visit [CAPED](#) and sign up for only \$10.

### **Regional Updates**

- Region 1—Danielle Westmoreland—No report
- Region 2—Thad Selmants—No report
- Region 3—Roberto Gonzalez—No report
- Region 4—Kathleen Allen—No report
- Region 5—Joseph Polizzotto reported
  - Taft College is in the development phase of creating an exploratorium of sorts within their library, which will utilize and demonstrate modern technologies, resources, and software systems to the students for an enhanced hands-on experience. This project will include assistive technology and accessible formats.
- Region 6—Rick Carnahan reported
  - Oxnard College has seen a 180 turnaround from their IT department who is now interested and willing to make strides toward making services more accessible.
- Region 7—Tina Anderson-Wahlberg—No report
- Region 8—Angela Tran Nguyen—No report
- Region 9—Linda Pugliese—No report
- Region 10—Carl Fielden reported
  - Grossmont College has been very supportive and active in implementing accessibility.
- CAPED update—Dr. Janice Emerzian reported
  - CAPED Convention this year is October 12-16, 2013 in Garden Grove, CA.
- Student Senate Rep—Charles Stevens—No report

### **Adjournment**

Meeting ended at 4:10pm

Next meeting set for **Friday, February 07, 2014**