

**High Tech Center Training Unit
Minutes of the Advisory Committee Meeting
Friday, February 06, 2015**

High Tech Center Training Unit of the California Community College @ De Anza College

Members Present:

Gaeir Dietrich	HTCTU Director	in person
Scott Berenson	Chancellor's Office Rep	Teleconference
Danielle Westmoreland	Region 1	Teleconference
Thad Selmants	Region 2	in person
Roberto Gonzalez	Region 3	Teleconference
Kathleen Allen	Region 4	Teleconference
Joseph Polizzotto	Region 5	Teleconference
Rick Carnahan	Region 6	Teleconference
Tina Anderson-Wahlberg	Region 7	Teleconference
Philip Tran	Region 8	Teleconference
Carl Fielden (Committee Chair)	Region 10	Teleconference
Dr. Janice Emerzian	CAPED Rep	Teleconference
John Noyola	Student Senate Rep	in person

Also Present Were:

Laurie Vasquez	Distance Education Rep	Teleconference
James Glapa-Grossklag	DECT Rep	Teleconference
Stacey Shears	Dean of DSPS @ De Anza	in person
Rheaa Thompson	Learning Ally Rep	in person
Jasper Haze	HTCTU Admin Assistant	in person

Members Absent:

Linda Pugliese	Region 9	Absent
Jeff Baugher	ATPC Rep	Absent

The Committee Chairman, Carl Fielden, called the meeting to order at 10:15am. The September 19, 2014 minutes were amended to include the following: *ETAC is no longer the appropriate title for Laurie Vasquez's reports or her representation. From now on Ms. Vasquez will be representing and reporting on Distance Education.* Carl Fielden motioned to approve the amended minutes of September 19, 2015 which was seconded and carried. Jasper Haze, HTCTU Admin Asst., recorded the minutes.

Old Business/New Business

The HTCTU is still in the throes of hiring new trainers. The HTCTU recognizes that it has been without trainers for quite a while and is committed to resolving its staffing deficiency. De Anza College, the host college of the HTCTU grant, will be undergoing an assessment of the program particularly focusing on its staffing needs.

Laurie Vasquez, Carl Fielden, and Gaeir Dietrich agreed to draft a memorandum to the Chancellor's Office concerning the accessibility mission and strategy of the Online Education Initiative.

- Motion by Laurie Vasquez
- Move that the advisory committee compose a letter to the Chancellor's Office stating concerns regarding accessibility at the college campuses especially in light of the initiatives coming out of the California Community College Technology Center.
- Motion seconded and carried.

Distance Education

[Report from Laurie Vasquez](#)

Online Education Initiative

[Report from Pat James](#)

Canvas Chosen for Course Management System

[Communique from Sandoval Chagoya](#), OEI Director of Outreach and Communication

CAPED

Janice Emerzian reported that the organization is planning to coordinate another legal workshop with Paul Grossman and Gaeir Dietrich. The next CAPEd Convention will be held in San Diego, CA in October of 2015.

ATPC

[Report from Jeff Baugher](#)

DECT

James Glapa-Grossklag, the Director of the Distance Education Captioning & Transcription grant (DECT), gave a presentation on the latest news involving the DECT grant. The grant has been successfully using all of its funds and has received an augmentation for fiscal year 14-15.

California Community College Chancellor's Office

Scott Valverde and Scott Berenson have been shepherding the new regulations package through. Their proposals were approved by the Consultation Counsel and are set to hit the Board of Governors in March. The one item that received some opposition was the proposal to place a cap on minor barrier removal costs.

Minimum qualifications are going through the Academic Senate. There are currently no minimum qualifications for the learning disability specialist position or the assistive technology specialist position, which the Chancellor's Office is working to change.

Linda Michalowski has retired as the Vice Chancellor of Student Services and Denise Noldon has stepped up as a one year interim replacement.

The Chancellor's Office building is undergoing construction and will be moving to the sixth floor once the renovations are completed.

EOPS Coordinator Cheryl Fong has retired. Interviews have been ongoing in search of her replacement. The Chancellor's Office is hopeful they will find a replacement soon.

Scott Berenson shared [Tim Kyllingstad's letter](#) with the committee and asked for their input. While the committee found the letter to be well-written and very good at spelling out the problem they also felt that a VPAT registry isn't exactly the solution to the problem. Voluntary product accessibility templates (VPATs) are a good start for companies to begin to consider Section 508 compliance but with every version change the product undergoes they would need to issue a new VPAT and there isn't a way to enforce that. The CSUs tried to implement a VPAT database and what they found was that the VPATs were not updated with each new version. They also found that there is no end user testing report which would provide specific information on the accessibility issues with each product.

Learning Ally

Rheaa Thompson, a representative from Learning Ally, gave a presentation on the latest news regarding Learning Ally, which holds the nation's largest collection of fully accessible audiobooks. Beginning June 30, 2015, CD's will no longer be available through Learning Ally. To ensure your students have access to their audiobooks another playback method will need to be designated before April 1, 2015. Books can be listened to via the Learning Ally app, the Learning Ally Link interface, or a Daisy player. For information on memberships and how to get started using Learning Ally please contact Rheaa at Rthompson@LearningAlly.org or visit their recently updated website www.learningally.org

High Tech Center Training Unit Activities

If you would like to have the [Sidekick](#) button placed on your campus website, please contact [Paige Marlatt Dorr](#) at the Chancellor's Office for information on how to get started.

The 2015 spring training schedule has been posted, please [register for trainings](#) today.

Gaeir will be conducting United English Braille (UEB) trainings. This training has been updated to reflect the changes in the braille code from EBAE to UEB. The High Tech Center Training Unit will now be reimbursing travel for California Community College (CCC) faculty and staff members who attend off-site Braille Boot Camps. If someone from the CCC system signs up for Braille Boot Camp, please let them know to contact us if they would like their travel to be reimbursed.

The registration database project has been put on hold until the HTCTU can figure out how to pay the developer to do the work.

The AMX Database and CAM Database of the UC system will be combining materials into one super database. The details are still being worked out.

Since the HTCTU still does not have trainers on staff, there will be a huge amount of money left over to spend. Gaeir Dietrich is looking at three possible ways to spend this money. The first is doing something with expanding the VRC project for veterans. The second is a math summit in which concepts of access, accommodation, and basic skills are addressed and workshopped. The third is to look at note taking technology and how to instruct and implement it.

Regional and Affiliates Updates

- Region 1—Danielle Westmoreland—no report
- Region 2—Thad Selmants—no report
- Region 3—Roberto Gonzalez—no report
- Region 4—Kathleen Allen—no report
- Region 5—Joseph Polizzotto—Last October Region V had a Directors meeting and three alternate media specialists gave presentations. Mr. Polizzotto presented on Sonocent and keystrokes for JAWS, Keith Brock presented on Sidekick, and Shawn Jordison presented on streamlining electronic filing systems. Mr. Polizzotto and Thad Selmants are organizing monthly webinars on best practices and presentations for DSPS staff.
- Region 6—Rick Carnahan—no report
- Region 7—Tina Anderson-Wahlberg—no report
- Region 8—Philip Tran—no report
- Region 9—Linda Pugliese—no report
- Region 10—Carl Fielden—Mr. Fielden's region has seen a lot of hiring lately.

- Student Senate—John Noyola—the Senate is focusing on current legislation and advocating for more funding. Mr. Noyola appreciates the innovative and progressive minds of the HTCTU advisory board and their commitment to the issues and education for all.

Adjournment

Meeting ended at 4:05pm

Next meeting set for **Friday, June 05, 2015**