

**High Tech Center Training Unit
Minutes of the Advisory Committee Meeting
Friday, September 19, 2014**

High Tech Center Training Unit of the California Community College @ De Anza College

Members Present:

Gaeir Dietrich	HTCTU Director	in person
Scott Berenson	Chancellor's Office Rep	in person
Danielle Westmoreland	Region 1	Teleconference
Thad Selmants	Region 2	in person
Roberto Gonzalez	Region 3	in person
Joseph Polizzotto	Region 5	Teleconference
Rick Carnahan	Region 6	Teleconference
Philip Tran	Region 8	Teleconference
Linda Pugliese	Region 9	Teleconference
Carl Fielden (Committee Chair)	Region 10	in person
Dr. Janice Emerzian	CAPED Rep	in person
Jeff Baugher	ATPC Rep	Teleconference
John Noyola	Student Senate Rep	in person

Also Present Were:

Laurie Vasquez	Distance Education Rep	Teleconference
Cherie Miller	Bookshare	in person
Cami Griffith	Kurzweil Sales Rep	Teleconference
Aaron Ingold	Kurzweil Sales Rep	Teleconference
Jasper Haze	HTCTU Admin Asst.	in person

Members Absent:

Kathleen Allen	Region 4	Absent
Tina Anderson-Wahlberg	Region 7	Absent

The Committee Chairman, Carl Fielden, called the meeting to order at 10:09am. Carl Fielden motioned to approve the June 06, 2014 meeting minutes which was seconded and carried. Jasper Haze, HTCTU Admin Asst., recorded the minutes.

Old Business

Regarding Sidekick, Roberto Gonzalez recommends that content with respect to "disability" of the state-wide announcement to promote Sidekick be considered once the second-generation site is rolled out. The first circulation made no mention of disability. Roberto and Gaeir Dietrich put together a roadmap for the Sidekick website. Their goals were to establish a framework that would make the website more user-friendly, understandable, and have better navigability. Sidekick is a great resource for faculty and staff instructing and/or working with students with disabilities. Please share the awareness of [Sidekick](#) with your colleagues.

The AHEAD Collaborative Sprint was a success. About one hundred people attended the event. A number of groups are moving forward with their collaborations and some groups have even set up a listserv to further their discussions and potential plans.

The Web Video Collaboration is composed of nine individuals: Cheryl Pruitt of the CSUs, Bill Welsh and Gail Stein and John Eckert of Rutgers University, Shawn Henry of the W3C, Joseph Polizzotto of Taft College, Cyndi Rowland of Utah State University, Jonathan Whiting of WebAIM, and Gaeir Dietrich. The goal of this collaborative is to engage in weekly discussions about developing a

stronger presence on the web for instructional web accessibility videos. This group was first formed out of California State University, Northridge. A conversation they shared recently included implementing a badge system for those who received training on various aspects of web accessibility and best practices. The idea here would be that those participants can then go to their employers or potential employers with certified proof that they have the skills and knowledge for proper web accessibility policy and procedures. This may incentivize more people to watch, learn from, and utilize the instructional web videos.

The High Tech Center Training Unit is in the process of writing job descriptions for two classified staff positions. These positions include two technology training coordinators: one for Web and Digital Media Accessibility and the other for Access Technology.

Distance Education

[Report from Laurie Vasquez](#)

As a result of Laurie Vasquez's report, the Board agreed to draft a missive to the Online Education Initiative that encourages and supports its mission to include accessibility within the structural designs of their efforts. Dr. Janice Emerzian volunteered to pen this statement of support.

BOOKSHARE

Cherie Miller gave a Bookshare presentation to the Board. Bookshare is the world's largest online library of copyrighted content for people with qualifying print disabilities. Here is a [link](#) to Cherie's presentation which has detailed information regarding membership, eligibility, publishers, and further resources. Please contact [Cherie Miller](#) if you have any questions.

KURZWEIL Education

Cami Griffith and Aaron Ingold, two Kurzweil representatives, spoke to the Board regarding the discontinuation of Version 11 and the options to upgrade. Both Cami and Aaron expressed their sincerest apologies to those students and institutions whose licenses and accounts were disrupted. They both value and appreciate the working relationship with the California Community Colleges and hope to see it continue and grow on in the future. Here is a [link](#) explaining Kurzweil's position on discontinuing Version 11 and your options to upgrade. Please contact [Cami Griffith](#) if you have any questions or concerns.

New Business

Regarding math accessibility: ALEKS, KHAN Academy, and Mucho Math are all good tools for making math accessible. Using Dragon for math is best applied to students who cannot write. If you are using Dragon for math, you need to have installed on your computer Dragon Naturally Speaking, Scientific Notebook, and MathTalk. Keep in mind that Dragon works best for students who are already expert users of the software.

Stacey Kayden, a Learning Specialist at Laney College, has been delivering smart pen trainings for the California Community Colleges for the last couple of years now and has been successful and progressive about it. The Chancellor's Office is working with Stacey about expanding her trainings into Southern California as well as implementing a math training using the smart pen to broaden the scope of her audience. Stacey is going to beta test a new training structure that focuses on taking notes with the smart pen instead of the technological aspects of the smart pen. If it proves to be a more effective model of instruction, then she will move forward with it.

California Community College Chancellor's Office

The end of the year reports were due from all the colleges. College of the Siskiyous was the only college granted an extension due to the recent fires its town suffered. Extended Opportunity

Programs and Services will now be reporting through SARCC which means submitting student services budgets will now be an automated process. This will make reporting quicker and easier at least for the second year or so.

Speech and Language has been eliminated as a sub category. Other groups were added: Blind, ADHD, and Autism. "Developmentally Delayed" is now "Intellectually Disabled" and "Special Classes" are now called "Educational Assistance Classes".

The new Title IV regulations have passed the review of supervisors, but are now at a critical juncture. The two issues that need to be cleared up are establishing minimum qualifications by September 30th and throwing out or defining the exception for Minor Architecture Barrier or Removal.

Jayne Johnson, of the Online Education Initiative, submitted a preliminary draft regarding accommodations for students with disabilities. Click [here](#) to view.

The New Director's Training went well. There was a nice cross section of people both below and above the coordinator position. Grace Hansen is one of the new directors. One of the things that came up was that Learning Disability Assessment classes should include how you use your learning knowledge, skills, and strategies to make yourself a better and more successful learner.

The rate of CDCP classes is about to rise to same rate as credit. A class cannot be a CDCP class and a special class; it must be one or the other. Will Francis is in the midst of facilitating CDCP classes and CTE participation for students with disabilities.

A recent webinar about common core standards and smarter balance assessment revealed a new technology that would allow students to create their own accessibility profiles. The Individual Student Assessment Profile aims to provide students with a relaxed testing experience that allows them to display what they know and what they can do. Click [ISAAP](#) for detailed information.

Jan Galvin, Bette McMuldren, and Skip Bingham are planning on retiring from The Galvin Group.

High Tech Center Training Unit Activities

The HTCTU Fall 2014 Training Schedule is available. [Register](#) Today!

Gaeir Dietrich has been delivering many Section 504 and 508 presentations. If you would like to schedule one at your campus please email [Jasper Haze](#).

There has been discussion about merging the AMX Database with the CAM Database, but this idea has recently hit a snag as there are conflicting desires to charge a subscription for the use of such a database. The HTCTU's position on the matter is that the database should be free to all who want to use and contribute to it.

Regional and Affiliates Updates

- Region 1—Danielle Westmoreland—no report
- Region 2—Thad Selmants—no report
- Region 3—Roberto Gonzalez—no report
- Region 4—Kathleen Allen—no report
- Region 5—Joseph Polizzotto—
 - [Sonocent](#), note taking software, will deliver a workshop at the CAPED 2014 preconference on Friday, October 10, at 9AM with Dave Tucker. Janis Mendenhall is the new DSPS Region 5 Coordinator.

- Region 6—Rick Carnahan—no report
- Region 7—Tina Anderson-Wahlberg—no report
- Region 8—Philip Tran—Philip Tran is the new HTCTU Region 8 Representative.
- Region 9—Linda Pugliese—Megan Freeland is the new Director of Access at Barstow.
- Region 10—Carl Fielden—no report
- CAPED—Dr. Janice Emerzian—
 - CAPED 2014 Preconference & Convention will take place on October 10-14th in Santa Clara, CA at the Hyatt Regency Santa Clara. Please visit [CAPED](#) to register and for detailed information.
- ATPC—Jeff Baugher—
 - It is estimated that this calendar year the ATPC will have over 10,000 requests. They have hired a new Project Analyst, Joan Corbett, and are looking into hiring for a new IT position. Regular webinars and newsletters are in the works as they move forward with their newly upgraded request system and new project analyst. The inmate Braille program is still going strong; three parolees are now full time Braille transcribers. The English Braille American Edition (EBAE) will change to the Unified English Braille (UEB) code on January 04, 2016.
- Student Senate—John Noyola—John Noyola is the new Student Senate Representative.

Adjournment

Meeting ended at 4:52pm

Next meeting set for **Friday, February 06, 2015**