

High Tech Center Training Unit
Minutes of the Advisory Committee Meeting
Friday, September 28, 2012

High Tech Center Training Unit of the California Community College @ De Anza

Members Present:

Gaeir Dietrich	HTCTU Director	in person
Scott Valverde	Chancellor's Office Rep	in person
Carl Fielden (Committee Chair)	Region 10	in person
Thad Selmants	Region 2	in person
Roberto Gonzalez	Region 3	in person
Kathleen Allen	Region 4	in person
Danielle Westmoreland	Region 1	Teleconference
Rick Carnahan	Region 6	Teleconference
Tina Anderson-Wahlberg	Region 7	Teleconference
Billie Sommars	ATPC Rep	Teleconference
Andrew Blackwelder	Student Senate Rep	Teleconference

Also Present Were:

Laurie Vasquez	ETAC	Teleconference
Jayne Johnson	HTCTU Faculty	in person
Jasper Haze	HTCTU Secretary	in person

Members Absent:

Nancee Carrillo-Reyes	Region 5
Scott James	Region 8
Linda Pugliese	Region 9
Janice Emerzian	CAPED Rep

Carl Fielden, committee chairman, called the meeting to order at 10:00am. Gaeir Dietrich motioned to amend the May 25th, 2012 minutes changing Ron Stewart's last day of service with the HTCTU to the end of September, 2012. Kathleen Allen motioned to approve the amended minutes of May 25th which was seconded and carried. Jasper Haze, HTCTU secretary, recorded the minutes.

Old Business

VRC Survey—Gaeir Dietrich & Scott Valverde reported

The survey is currently in Phase II which involves live based focus groups. David Lawrence, Dr. Wayne Miller, and Scott Valverde are all working together to launch Phase II. The tentative plan is to host two sessions in Redwood City and have the third session at the VETS Summit. Ideally, there would be one in October, November, then at the Summit in December. The live based focus groups are a follow up to Phase I of the survey and aim to gather more data.

New Business

CAPED—Gaeir Dietrich reported

The conference is in Sacramento this year. Jayme Johnson and Gaeir Dietrich are heavily involved with the sessions and panels.

Core Trainings—Gaeir Dietrich reported

HTCTU will be focusing on the following trainings: Accessibility and Conversion of PDF, Accessible Web-Presentations, Web-Captioning, Distance Education Accessibility, HiSoftware, Math Accommodations, and Introduction to Reading Braille. For all other trainings not listed here the HTCTU will conduct those trainings on a need basis only and as a site visit. The HTCTU has been considering doing video tutorials, online courses, and/or lunchtime webinars for a certain number of courses though no firm plans have been set forth. The working list for lunchtime roundtable sessions are: Hi Software/Compliance Sherriff, Apple accessibility, MAC Office in Word, Creating Accessible PDFs, Firefly, DE Access Guidelines Overview, DECT Grant, EduStream, New Processes with ATPC, Learning Ally, BookShare, Live Scribe/Pulse Pen, E-Readers, and Lab Virtualization.

ETAC Update—Laurie Vasquez reported

Distance Education Authentication entails colleges having to verify with other states that it's okay for students to take their courses.

HTCTU Director Update—Gaeir Dietrich reported

HiSoftware Grant—in an attempt to raise awareness about accessibility on campuses and to get the IT staff involved, HiSoftware Compliance Sherriff licenses will be available for colleges to apply for.

CCC Access Wizards Collaboration—is a progressive opportunity to combine resources, people, and partners to create a one-stop receptacle for accessing accessible materials. First phase is to create the webpage.

Chancellor's Office Update—Scott Valverde reported

Brice Harris has been elected the New Chancellor and will be taking office November 6th. David Lawrence is the official veteran's specialist at the chancellor's office. This fiscal year is the final year of the five year grant award. The letter of intent will be going out in November. Two major improvements to Learning Ally are that each district will have the authority to give students access to their account and now offers unlimited downloads.

Web Accessibility Update—Jayme Johnson reported

@ONE continues to be an effective way with making contact with people outside disabilities raising the proper awareness. AMX Database, Sensus Access Automated Text Generator, and Training Registration Database will be worked on before the new HTCTU website equipped with a user tracking system comes to fruition. HiSoftware Compliance Sherriff has been purchased and the hope is that people will turn to it to test their websites for accessibility by using effective and progressive means.

ATPC Update—Billie Sommars reported

The ATPC has acquired a few new alternate media people. Currently they are looking for a full-time replacement for Billie Sommars position.

Regional Updates

- Region 2—Thad Selmants reported
 - Business as usual and very busy
- Region 3—Roberto Gonzalez reported
 - There have been three OCR claims. The ATPC has been very helpful in mitigating those claims
- Region 4—Kathleen Allen reported
 - Business as usual and very busy
- Region 6—Rick Carnahan reported
 - Business and usual and very busy
- Region 7—Tina Anderson-Wahlberg reported
 - Business as usual and very busy
- Region 10—Carl Fielden reported
 - Business as usual and very busy

Adjournment

Meeting ended at 4:30pm

Next meeting set for Friday, January 25th